

YOU MAY NEED TO



# Check Your Withholding

Since you last filed Form W-4 with your employer did you . . .

- ▶ Marry or divorce?
- ▶ Gain or lose a dependent?
- ▶ Change your name?

Were there major changes to . . .

- ▶ Your nonwage income (interest, dividends, capital gains, etc.)?
- ▶ Your family wage income (you or your spouse started or ended a job)?
- ▶ Your itemized deductions?
- ▶ Your tax credits?

If you can answer "YES" . . . To any of these questions or you owed extra tax when you filed your last return, you may need to file a new Form W-4. See your employer for a copy of Form W-4 or call the IRS at 1-800-829-3676.

Now is the time to check your withholding. For more details, get Publication 919, How Do I Adjust My Tax Withholding?, or use the Withholding Calculator at [www.irs.gov/individuals](http://www.irs.gov/individuals) on the IRS website.

Employer: Please post or publish this Bulletin Board Poster so that your employees will see it. Please indicate where they can get forms and information on this subject.



W-4

Department of the Treasury  
Internal Revenue Service

Type or print your

Home address (nu

City or town, state, a

Total number of all

Additional amount,

I claim exemption fr

• Last year I had a

and I certify that I meet both of the following conditions for exemption  
of all federal income tax withheld because I had no tax liability and

head of household filing status on your tax  
return only if you are unmarried and pay more  
than 50% of the costs of keeping up a home  
for yourself and your dependent(s) or other  
qualifying individuals. See Pub. 501,  
Exemptions, Standard Deduction, and Filing  
Information, for information.

Tax credits. You c  
credits in

working spouse or more than  
the total number of allowan  
to claim on all jobs using w  
one Form W-4. Your withho  
be most accurate when all  
claimed on the Form W-4 fo  
paying job and zero allowan  
the others. See Pub. 919 fo

resident alien. If you a  
n, see the Instructions fo  
before completing this Form

Check your withholding. A  
effect, use Pub. 919 t  
nt you are having with  
projected total tax for  
specially if your earni  
00 (Single) or \$180,0

(\$.)

00 or less. }

working spouse

hold above)

a credit

details.)

tion.

or more eli

each elig

ur tax ret

ing, see

arnings f

too litt

5 of

own on your  
1-800-772-1213 for a repl

the applicable worksheet on page 2)

paycheck